**Mid-course test**

1. Choose the correct greetings: a / f
2. What have you been up to?
3. How are you doing?
4. Hare are you going? doing
5. How it’s going? How is it
6. What’s happen with you?
7. What’s new?
8. There are some issues with the sound. Choose the appropriate phrases to deal with them:

a / c / e / f

1. You’re breaking up a little.
2. I hear noise. Deal with it.
3. You might be on mute.
4. I can't hear you. You broke off.
5. Could you speak up a bit?
6. Could you speak closer to the microphone?
7. Choose the appropriate replies to: " How are you doing?"

b/c/d

1. I’m going well.
2. Doing good.
3. Fine, thanks.
4. Great. And you?
5. Choose the correct phrases to say you didn't hear something:

a/c/d

1. Sorry, I missed that bit.
2. Sorry, I don’t catch you.
3. Say that again.
4. Sorry, I didn't catch that.
5. Complete the phrase: "\_ with me one second while I boot up the Hangout. " (asking to wait and be patient)

c

1. Be
2. Leave
3. Bear
4. Wait
5. Complete the phrase: "Could you \_ that, please?" (asking for an explanation)

a/c

1. clarify
2. be a bit more specific about
3. say
4. repeat
5. Choose the correct phrases to signal misunderstanding:

a/b/c

1. Sorry if I didn't make that clear.
2. There must be some misunderstanding.
3. That's not what I mean.
4. You got it all wrong.
5. What do you say to let the other person speak?

a

1. Go ahead.
2. Sorry, you may speak.
3. Ok, you talk.
4. I’ll wait for my turn to speak.
5. Choose the most suitable option to soften the phrase: "This is a stupid suggestion."

b

1. This suggestion is just stupid.
2. It seems that this is not the best suggestion.
3. This suggestion seems a bit stupid.
4. I'm afraid this suggestion is not clever at all.
5. Choose the most suitable options to soften the phrase: "We won't meet the deadline in this case."

b/d

1. I think we can't meet the deadline in this case.
2. Wouldn't it be somewhat difficult for us to meet the deadline in this case?
3. I'm afraid it's just impossible to meet the deadline in this case.
4. It might be quite difficult to meet the deadline in this case.
5. To explain what you mean, you can say: b/c/d
6. Does that make sense?
7. So what I’m basically saying is…
8. If I understand you correctly…
9. What I mean is…
10. Complete the phrase to buy thinking time: "I can't \_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_ the \_\_\_\_\_\_ of my head".

d

1. think / off / top
2. remember / at / bottom
3. forget / at / point
4. remember / off / top
5. thinking / of / brain
6. Complete the phrase to buy thinking time: "I'm not quite \_\_\_\_\_\_\_\_\_\_ but I \_\_\_\_\_\_\_..."

c

1. sure / trying
2. afraid / remember
3. sure / believe
4. know / think
5. If you're trying to deal with a tech issue, it's appropriate to say:

a/b/d

1. We're trying to fix it.
2. We're looking into it.
3. We'll cut it out in a moment.
4. I'll try to sort it out.
5. Choose the most appropriate word(s) to complete the phrase: ‘Sorry for the \_\_\_\_\_\_\_\_\_\_ here.’ (filling silences)

d

1. mute
2. pause
3. silent air
4. dead air

10/15